

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
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MINUTES TOWN BOARD MEETING: April 11, 2022

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 4 with 2 community members. 5 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, April 9, 2022 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

Terry Duke – Discussed speed limits at State Hwy 70 and Hwy J. Concern of safety on town roads, needing crosswalks. Investigate with DOT for pedestrian crossing/signage.
6. **Cemetery Sexton's Report** Sold 8 full size plots and 1 cremation plot. Cremation burials scheduled; 1 in May and 1 in July. DOT application being processed for Hwy 70 access. Survey staking will start once snow is gone and frost is out of the ground.
7. **Discussion /Action Items:**
 - a. **Payment of the bills.** Motion by Ritter to approve the bills as presented; second Mortag. Discussion none. By voice vote; all in favor.
 - b. **Approval of past meeting minutes.** Motion by Ritter to approve the meeting minutes as presented for March 24, 2022; second Swenson. Discussion none. By voice vote; all in favor.
 - c. **Approve alcohol related licenses.** Motion by Swenson to approve operator licenses as presented; second Ritter. Discussion none. By voice vote; all in favor. Motion by Mortag to approve liquor license as presented; second Ritter. Discussion none. By voice vote; all in favor.
 - d. **Adopt revised Chapter 1 – Zoning, following previous public hearing.** Terry Duke had set-back questions, public concern address. Motion by Ritter that revision to Chapter 1 be adopted as presented; second Cooper. Discussion none. By voice vote; all in favor.
 - e. **Grant the Clerk authority to temporarily close Cemetery Road.** Discussion by board. Brian to research if there is a procedure to close roads with state statutes. Motion by Swenson to table 7e until April 28th; second Cooper. Discussion none. By voice vote; all in favor.
 - f. **Community area WI-FI paid by Community Development.** Discussion of what would be involved to have WI-FI at pavilion/community areas. Potential expenditure \$10,000-\$15,000. Christensen will move forward with talking to ChoiceTel regarding community park WIFI setup and bring information back to another meeting.
 - g. **Bike Trail crack sealing and seal coating.** Christensen discussed the process difference with road and bike trail. Bike trail would be cracks cleaned out and filled and seal coated. Seal coating will make the trail a bit more slippery when it is wet. Christensen will go out for bids.
 - h. **Public announcement of the Annual Town Meeting.** Already posted at 3 locations in town. Put message out on website and send out as Constant Contact. Brian to ask Chamber and FD to put on their message boards.
 - i. **8073 Juve Road property condition complaint.** Previously talked about at board level. Does not rise to level of violating our ordinance. Christensen knows property owners and will have a conversation with them to see if they would be willing to do anything. Update at a future date.
 - j. **GC Budget Adjustment – Purchase of a John Deere Prograder Edger** Discussion for Golf Course to purchase, sharing in the cost with Hike and Bike as a joint venture, with both having access to using the edger with the golf course equipment. Motion by Christensen to adjust the golf course budget specifically account 6133 Equipment Replacement/Purchases to

increase by no more than \$4500 and to reduce account 6035 Cart Barn Expense by an equal amount; second Cooper. Discussion none. By voice vote; all in favor.

8. **Department of Public Works – The Board will hear a report from Brian Cooper concerning the department.** Road limits went on. Painting in community center. Trucks were DOT inspected. Exhaust fixed on truck 3. Will start chipping from storm damage, patching potholes, street sweeping, putting in fire numbers. Have not heard back from Monroe regarding plow frame. Yard waste facility will not open until road limits go out.

9. **Report of the Standing Committees –** Reminder - review and reauthorize committee members at April 28th meeting per our ordinance.

- a. **Independence Day Celebration Committee** Event is progressing.
- b. **Lakes Committee** Nothing to report.
- c. **Non-Motorized Recreational Trails Committee** Meeting tomorrow night. Clearing of trails and removing bags over the signs as trails clear of snow.
- d. **Parks and Recreation Committee** Currently discussing getting student volunteers to do a clean up including staining of fences and benches. In contact with wood chip vendor for replacement of wood chips in playground. Assisted Lions with Easter Egg festivities. Going forward, Lions will assist with funds but want Parks and Rec to take this event over. Meeting with principal of St Germain school to discuss needs that he sees from kid perspective, potential surveys.
- e. **Zoning Committee** Conducting public hearings on March 18 for CUP for larger accessory buildings.
- f. **Sexually Oriented Business Committee** Nothing to report.

10. **Reports from Lake Districts and Other Organizations** Big Saint District April 12th. Lost Lake May 5th. Little Saint May 10th.

11. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** Motion by Christensen at 7:57 pm to adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; second Cooper. Discussion none. Mortag – yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.

12. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion by Swenson at 9:01 to reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session; second Mortag.

Motion by Christensen to authorize Brian to amend DPW handbook as discussed; second Mortag. Discussion none. By voice vote; all in favor.

Motion by Ritter to authorize Cooper and Clerk to proceed with advertising for parttime position; second Christensen. Discussion none. By voice vote; all in favor.

13. **Adjourn:** Mr Christensen adjourned the meeting at 9:03 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor